

FDNY

INCIDENT ACTION PLAN

MEMORIAL SERVICE

OCTOBER 28, 2001



PS

OPERATIONAL PERIOD

Saturday October 27, 2001 – 1900 hours through Sunday October 28 - 1900 hours

OVERALL INCIDENT OBJECTIVES

1. Provide for the health, safety and welfare of the victim's families in attendance.
2. Control any fire, medical, haz-mat and/or bio-chemical incident, which may occur during the Memorial Service.
3. Continue fire suppression activities at WTC site.

OPERATION FACILITIES AND LOCATIONS

Incident Command Post

100 Duane St

Operations Post

East Command @ Liberty & Church

OPERATIONAL RESOURCES *(Manpower from Tour 1 10/28/01)*

FDNY STAFFING

1 Deputy Chief, 6 Battalion Chiefs, 10 Company Officers and 40 Firefighters to be used as follows:

1. One Deputy Chief as Operations Commander. (Located at East Command)

2. Six Battalion Chiefs assigned as follows:

Ceremonial Stage Sector.

Operations XO

North Sector (Barclay to Dey)

Water Resource Officer

South Sector (Dey to Liberty)

Fire Team Coordinator

3. 6 - two-man fire teams at following locations:

Officer 1 Team 1 - Church & Liberty

Team 2 - Church & Cortlandt

Officer 2 Team 3 - Church & Dey

Team 4 - Church & Fulton

Officer 3 Team 5 - Church & Vesey

Team 6 - Church & Barclay

4. SOC Units

1 Rescue Company (R-5) with Haz-Mat capabilities will stage at the quarters of Engine Company 4.

1 Squad Company (Sq-252) with Haz-Mat capabilities will stage at the quarters of Engine Company 7.

1 SOC Chief

5. 4 Tower Ladders required on site for fire suppression. (2 need to be special called)

6. 5 pumpers required on site for water supply.

7. BFU #3

FDNY/EMS STAFFING

Normal shift coverage of 21 EMS personnel will be provided. Additional resources will be deployed if needed.

WEATHER FORECAST

Day Sunny, 0% chance of showers, N winds 12 - 15 mph, high near 50 degrees.

SPECIAL INSTRUCTIONS

1. All members are to wear full bunker gear during service.
2. All special called units must be in place by 1030 hours.
3. All Tour 1 members must be on site by 1030 hours.
4. Tower Ladders will setup and operate as directed by the Operations Commander.
5. The Operations Commander will establish water supply.
6. BFU#3 will setup behind main stage with 1 Officer and 2 Firefighters. (GPS Team Members)
7. Engine 7, Ladder 1 and Battalion 1 will respond as dedicated units, starting at 1200 hours to the Frozen Zone from quarters.
8. All contractors will cease work at 1900 hours 10/27/01. Work stoppage will continue until 1900 hours 10/28/01 at which time normal work activities will begin.
9. All fire suppression activities will continue during the work stoppage.
10. Tour 2 members on 10/27/01 will be used by the Operations Commander to position pumpers, tower ladders and hose lines for fire suppression activities.

LOGISTICS

1. The following items will be supplied to the Operations Post by 0930 hours on October 28, 2001:
12 water extinguishers
25 HT's
2. Fueling of FD apparatus must be coordinated with DSNY and completed 2 hours prior to the start of the Memorial Service.

ADDITIONAL INFORMATION

1. Approximately 11,000 family members are expected to attend. Seating will be available for 5,000 people.
2. Buses transporting family members will park on Church Street, north of Barclay Street.
3. VIP parking will be on Broadway, south of Cortlandt.
4. At the conclusion of the Memorial Service, family members will be taken to Pier 94 where they will receive a wooden urn containing ashes from the WTC site. Those family members choosing not to receive an urn on Sunday may receive one anytime during the next two weeks at Pier 94.

Attachments

Safety Message

10/28/01

Major Hazards:

**Pedestrians
Ingress / Egress**

**Cold Weather
Security**

**Heavy Machinery
Panic**

◆ Large Crowds

A large crowd is expected in the vicinity of Church Street between Cortlandt and Vesey.

- Access will be restricted by busses parked on both sides of Church St. north of Park Pl. and by cars parked on Broadway south of Cortlandt. Anticipate delays to Southern Manhattan.
- Limit vehicle traffic in the site to only essential emergency vehicles.
- Go Slow when driving near pedestrians. Deploy spotters when backing any vehicle.
- Know the Exits in the area to minimize any ensuing panic.
- EMS units are located on site for emergency use.
- Ensure adequate security personnel are present to minimize unauthorized access to the pile area.
- Have available Dust masks upon request.
- Brief all personnel on planned events.

WTC Family Memorial Service Timeline

Saturday, October 27, 2001

7:00pm-

- *Stage set up (40x60)*
- *Porta Johns arrival/set up on Cortlandt and Fulton Streets and in Green room area*

Sunday, October 28, 2001

12:00am-

- *Construction activity at site ends*

12:00-2:00am-

- *Site will be washed down and swept by Sanitation*

2:00am-

- *National pool begin set-up*
- *Electric set up for sound, green room tents and jumbo-trons*
- *Jumbo-trons will arrive and be set-up*

7:00am-

- *Rental Chairs drop off and set-up*
- *1-800-flowers arrival/set-up flowers*
- *NYCHA Command Vehicle arrival*
- *Red Cross vehicles arrive to set-up stations*

8:00am-

- *St. Luke's Orchestra stage hands arrive to set-up*

9:00am-

- *Piano arrival*

10:00am-

- *Check-in tables at 3 check-in points will be set-up*
- *Stand up live feed begins*

10:30am-

- *Green room tents and tables will be set-up*

11:00am-

- *Green Room food arrival (Great Performances)*

11:30am-12:30pm-

- *Sound Check for soloists and orchestra*
- *Piano tuner will arrive*

12:00pm-

- *Doors open to family credential holders*
- *Shuttle buses from the outer boroughs will arrive with families*

1:30pm-

- *Orchestra take stage position/pre-program begins*
- *Religious leaders and governors arrival*

1:45pm-

- *Briefing for governors and religious leader in VIP Green room*

2:00pm-

- *Processional*

4:00pm-

- *After program-families bussed to Pier 94 to receive urns*

BUS PLAN/PARKING

As of 10/26/01 1245 hrs (subject to change)

Downtown

Buses leaving the memorial service for Pier 94 will be located on the west side of Broadway (across the street from City Hall Park) north of Park Place.

Buses going directly from the service to the borough locations will be located on the east side of Broadway (alongside City Hall Park) and Park Row

New Jersey buses east side of Church Street north of Park Place to Chambers (or Worth Street if necessary)

Limited family parking will be available on Chambers between Centre and Broadway (request families access from Lafayette to Centre to Chambers)

VIP Parking both sides of Broadway from Cortlandt to Wall Street

6 buses for families of airline victims west side of Church Street from Murray to Chambers

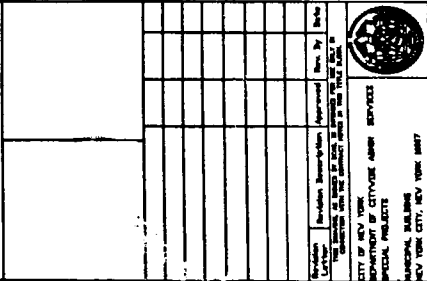
Pier 94

Buses leaving Pier 94 to return to original pickup location will be provided as follows:

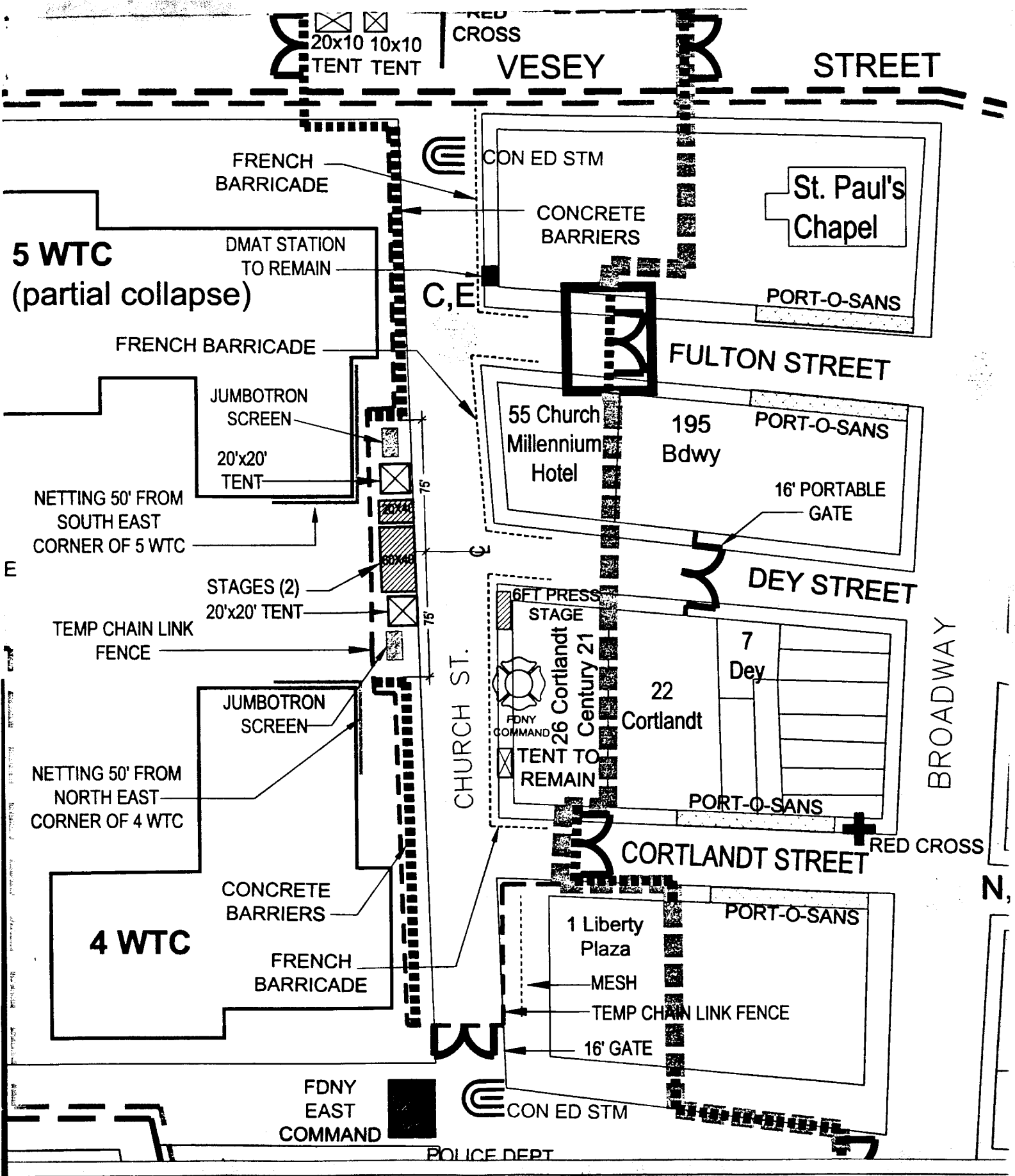
Bronx	West 52 nd Street between 11 th and 12 th Avenues
Brooklyn	West 51 st Street between 11 th and 12 th Avenues
Queens	West 50 th Street between 11 th and 12 th Avenues
Penn Station/ Grand Central	West 49 th Street between 11 th and 12 th Avenues
Staten Island	West side of 11 th Avenue between 52 nd and 54 th Streets

6 buses for families of airline victims will park east side of 12th Avenue from 52nd to 54th Street

Family Parking will be available east side of 12th Avenue from 49th -52nd Street and the west side of 11th Avenue from 49th Street to 52nd Street

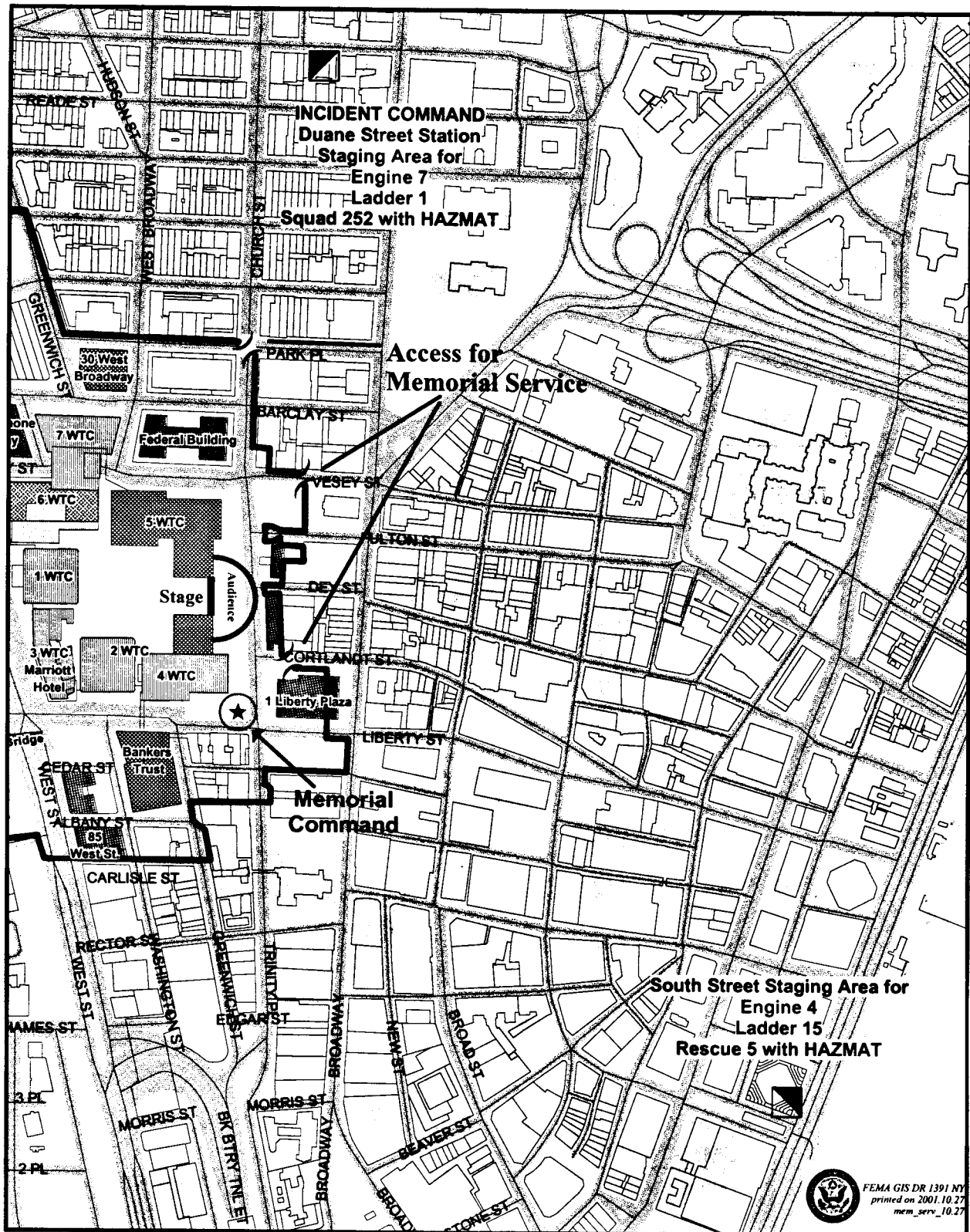


PROJECT:	CITY OF NEW YORK MAYOR'S OFFICE			
ADDRESS:	MTC MEM SITE PLAN			
DATE:	Drawn By JMK	Reviewed By DK	Approved By JMK	DATE DEC 01
SCALE:	MS	CONTRACT NO. 100-100000	PROJECT NO. 100-100000	SP-1





Memorial Service Facilities



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